



# POLICY

## 2.0 - INDIVIDUAL NEEDS, VALUES AND PLANNING

### ***Purpose***

The purpose is for Better Together to establish and benchmark a high and safe standards of practice, that collaboratively recognises and focuses on an individual's needs, a person-centered approach, strengths, attributes, culture, values, beliefs and interest to develop strategies that work towards their identified goals. To provide framework to support individual to create and develop valued roles and relationships in an individual's social, economic, and civic local community. To ensure the stakeholders are fully understanding of the supports they have chosen and how they will be provided.

### ***Applicability***

This policy applies to all staff, volunteers, service users and families involved in creating, developing, monitoring, and implementing individuals' goals by people supported by Better Together.

### ***Policy Statement***

Better Together is committed to:

- Recognising the rights of each individual are fully supported by the organisation and based on his/her individual needs, strengths, abilities, preferences and aspirations.
- Ensuring all the stakeholders fully understand the support plan and have the opportunity to understand and use communication methods to suit the individual
- Working with individuals to feel safe and comfortable to have their needs, values, beliefs, and life's choices respected and listened to by all Better Together's stakeholders.
- Having a collaborative planning process, with the identified community of the service user. Better Together values the contribution of family and loved one in the process, however the support plan will be developed and maintained from the individual's perspective and input. An emphasis on building independence and less reliant on service delivery will be encouraged at every stage

PO Box 919, Caboolture 4510		Document Created:	1/2/2020
Ph: 54992230	Page 1	Last Review Date:	1/2/2022
Email: <a href="mailto:contact@bettertogether.net.au">contact@bettertogether.net.au</a>		Next Review Date:	1/2/2024
		Version:	2.0



- To developing and implementing individual's plans and supports by considering non disability specific/mainstream activities as first preference before choosing congregated segregated settings and activities.

## **Preamble**

Better Together strongly upholds the belief that all people are unique and as such, can have very differing needs. Better Together believes that formal and informal supports should be tailored to meet the individual needs and goals.

The organisation must be mindful of how many people from Better Together attends the meeting. The client should be given an opportunity to invite a family member or friend to attend if they wish. Legal guardians must always be invited.

Individual plans contain service user goals, with timeframes and clear strategies for achieving them. Goals must be service users focused and based on what the service users would like to achieve within the duration of the plan. To ensure the completion and timely review of individual plans within the organisation, the allocated staff member will be responsible for facilitating the development and review of the Better Together individual support plan within 12 months of the last one (unless they request earlier or there are changes in circumstances)

## **Definitions**

### **Individual Support Plan:**

An Individual Support Plan is a written tool that describes an Individual's desired personal goals and how these outcomes will be achieved through the involvement of a variety of people, services and supports. It actively involves the Individual throughout the process and builds upon his or her strengths and natural supports, which promotes continuous improvement of personalised support delivery.

### **Goal:**

An objective or ambition that a service user would like to work towards achieving

### **Barrier:**

Something that is an obstacle preventing or inhibiting someone from being able to access or achieve a goal

### **Strategies:**

Options and plans that provide detailed steps to work towards a goal.

### **Outcomes:**

Outcomes are benefits for participants during or after their involvement with a program, which are influenced by a program's outputs. Outcomes may relate to knowledge, skills,

PO Box 919, Caboolture 4510		Document Created:	1/2/2020
Ph: 54992230	Page 2	Last Review Date:1/2/2022	1/2/2022
Email: contact@bettertogether.net.au		Next Review Date:	1/2/2024
		Version:	2.0



attitudes, values, behaviour, condition, or status. They are what participants know, think, or can do; or how they behave; or what their condition is.

### **Relevant legislation and policy**

- *Disability Discrimination Act 1992*
- *Universal Declaration of Human Rights*
- *Disability Services Act 2006*
- *United Nations Convention on The Rights of Persons with Disabilities*
- *National Standards for Disability Services*
- *National Disability Insurance Scheme 2013: Principles*
- *National Disability Insurance Scheme Quality and Safeguarding Framework*
- *Policy Individual Needs, Values and Planning*
- *Policy Human Rights*

PO Box 919, Caboolture 4510		Document Created:	1/2/2020
Ph: 54992230	Page 3	Last Review Date:	1/2/2022
Email: <a href="mailto:contact@bettertogether.net.au">contact@bettertogether.net.au</a>		Next Review Date:	1/2/2024
		Version:	2.0